

**Kennedy Health System
Early Intervention Program
HIV Rapid Testing
Implementation Process**

April, 2004

Grant proposal submitted to New Jersey Department of Health and Senior Services (DOHSS) to perform rapid testing in Camden County

March, 2005

Notified by NJ DOHSS that Kennedy Health System would be receiving a grant to initiate HIV Rapid Testing in its Stratford and Cherry Hill Division Emergency Departments (ED)
Separate meetings held with Medical Director of Kennedy's Early Intervention Program (EIP) and Corporate Director of Laboratory Services

April, 2005

NJ DOHSS grant award notice received effective June 1, 2005 through December 31, 2005.
NJ DOHSS' Medical Director meets with physicians and staff from ED, EIP and Laboratory to discuss Rapid Testing
Meetings held with Accounting, Chairman of the Department of Emergency Medicine and Human Resources (HR) to begin hiring process

May, 2005

Interviews with potential candidates for HIV Counselors occur
Program expands to include Washington Township's ED
Meet with HR to expand candidate search

June, 2005

Met with Clinical Laboratory Tech Coordinator to develop expand hospitals existing point of care policies and procedures to include HIV Rapid Testing
Worked with NJ DOHSS to complete necessary proficiencies
Hired 1st HIV Counselor

July, 2005

Hired 2nd and 3rd HIV Counselors – orientation included system-wide orientation, state mandated courses, site visit to Burlington County Department of Health, where rapid testing is being done, laboratory policies and procedures completed and proficiencies performed, Infection Control competencies performed and attendance at Early Intervention Program clinic.
Meeting held with NJ Program Management Officer
Determined what NJ state requirements needed to be met to expand hospital system's license roster to include Rapid Testing. (1) ordering proficiency testing kits, (2) successfully perform proficiency, (3) pass proficiency, (4) supply documentation of proficiency to NJ DOHSS, (5) supply proof of NJ DOHSS attendance at the state mandated 4 hours HIV Counselor Training
Determine what the DOHSS needed to proceed (1) proof of proficiencies, (2) expanded license letter, (3) proof of ½ day training
Determined that start date would be during September, 2005

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August, 2005

Orientation of HIV Counselors continue
NJ DOHSS site visit
Communication with NJ DOHSS to arrange for attendance at mandatory classes for HIV Counselors
Laboratory proficiencies completed and sent
Plan developed with NY/NJ AHEC to education ED staffs on HIV

September, 2005

NJ DOHSS Program Management Officer site visit for education regarding documentation
CTSI numbers received
HIV Counselors and Clinical Lab Tech Coordinator meet to review lab procedures
Communicated with NJ DOHSS laboratory to order supplies, give demographics of sites and CTSI numbers and to inquire about courier services
Meet with Emergency Department management to inform them of start date and get their feedback
Medical Director of the Early Intervention Program addresses the Chief of Emergency Medicine's Resident Academic Conference to enlist their assistance with identifying and assessing the at-risk population and referring them for testing.
Order supplies needed to do Rapid Testing
100% proficiency achieved
Arranged for 2nd HIV Counselor to attend mandatory state class for HIV Counselor
AHEC Education initiated in all ED
HIV Counselors attend State Session for HIV Counseling
HIV Rapid Testing starts in Stratford and Washington Township Emergency Departments

October, 2005

Weekly HIV Counselor meetings start to do 100% chart review and purple bubble form review to assure accuracy
3rd HIV Counselor attends mandatory state classes for HIV Education to become certified and attends mandatory class for HIV Counselor
Begin to formulate policies and procedures based on what is actually being done
Monthly spreadsheet developed to capture volume

November, 2005

Weekly HIV Counselor meetings continue
AHEC instructs Cherry Hill Division's Emergency Department in HIV and at risk behaviors
HIV Rapid Testing begins in Cherry Hill Division
Weekly HIV Counselor meetings continue
Attend the NJ DOHSS Counseling, Testing and Referral Site Coordinators Meeting

December, 2005

Weekly HIV Counselor meetings continue

January, 2006

Weekly HIV Counselor meetings continue
Adjust times at ED to capture greater volume
Hire 4th HIV Counselor and orientation begins
Quarterly and 1st 3 months of monthly reports sent to PMO

**Kennedy Health System
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February, 2006

HIV Counselors attend NAP Training

4th HIV Counselor attends mandatory educational sessions at NJ DOHSS

March, 2006

First 2 preliminary positive occurred at Stratford Division

Procedure followed – 1 confirmed positive, 1 result was inclusive

April, 2006

Two preliminary positive occurred at Cherry Hill Division

Procedure followed – 1 refused confirmatory test and referred to NJ Notification Assistance Program

1 returned inconclusive

Sent reapplication to state of New Jersey for grant money to continue HIV Counseling, Testing and Referral Services in EDs and request expansion to begin rapid testing in the EIP clinic.